



DRAFT MINUTES FOR THE MEETING AT TAUNTON MEETING HOUSE SUNDAY 24th MARCH 2019 AT 14:00 for 14:15 PM

PRESENT: Margaret Stocks, Phil Parratt, Brian Collingridge, Charles Henderson, Margaret Stenhouse, Sue Brownlie, Shirley Anthony

PREVENTED: Faith Cartwright

OPENING WORSHIP

19.01 READING

Paragraph 10.04 of Quaker Faith and Practice was read in our opening worship.

19.02 ACCEPTANCE OF AGENDA

The agenda was accepted

19.03 DECLARATIONS OF INTEREST FOR THIS AGENDA

There were no conflicts of interest declared

19.04 PREVIOUS MINUTES

The Minutes of the full Trustees meeting on 11 October 2018 and the special meeting on 13 December have been circulated.

19.05 TREASURER'S REPORT (PP)

There is nothing further to add from the meeting of the Finance and Property sub group on 19 February.

19.06 TRUSTEES CURRENT COMPOSITION AND RECRUITMENT (MS)

We welcome Sue Brownlie of Bridgwater. She will join the Finance and Property sub-group.

19.07 REVIEW OF TMHMC TERMS OF REFERENCE AND ITS RELATIONSHIP TO TRUSTEES (ToR attached)

- i) Peter Burgoine and Sigurd Reimers co-clerks to TMHMC have been invited to speak
- ii) report on current situation on wardenship (KG)
- iii) Letting of flat 1 (PP)

i) We thank Peter Burgoine and Sigurd Reimers for their report. We decided that henceforward reports on the Taunton Meeting House Management Committee shall be a standing item on each agenda for Property and Finance sub-group. Matters will be raised by the Trustee representatives on that committee as necessary.

Changes in conditions of employment of the warden will be referred to full Trustees meetings before being accepted and other changes will be reported to them.

There will be an annual report to Area Meeting from Taunton Meeting House Management Committee in July each year.

We ask the co-clerks of TMHMC to draft up-dated terms of reference for the committee and add a revised job description for the warden. The draft will then come to a full Trustees meeting for approval.

ii) The co-clerks of Trustees will write to the warden. We understand her formal contract ends on 5 April but she has offered to help out on a week by week basis for a mutually agreed term thereafter.

iii) Flat 1 has been let for a period of twelve months beginning 14 February 2019.

19.08 TRUSTEES TRAINING

- i) Claverham. There will be a conference for Trustees and Treasurers of several AMs in our region at Claverham Meeting House on 18 May. Phil Parratt, Charles Henderson, and Kathy Gollin intend to be present.
- ii) Margaret Stenhouse will attend the Annual Conference of Trustees and Treasurers at the Hayes Centre in Swanwick on 29-31 March

19.09 RECEIPT OF MINUTES FROM SUB-GROUPS

F&P Meeting of 19 Feb at Wellington MH (PP)

We have heard from Ilminster Friends that they wish to continue to search for a suitable property for a Meeting House. We refer consideration of this to the Finance and Property Group for their next meeting on 7 May.

P&C Meeting on 24 Jan

i) Confidential

ii) We note that Charles Henderson has been appointed as the data protection officer on behalf of WSAQM Trustees. We thank Faith for her service. (MS)

19.10 PROPERTY MATTERS

Refurbishment of Wellington MH. (PP)

Date for meeting Wellington Friends (BC)

Wellington Friends have invited members of the Property and Finance sub-group to a meeting on Sunday 7 April, with shared lunch to discuss proposed plans for the refurbishment of Wellington Meeting House.

Taunton parking (MS)

Margaret Stocks will contact Martin Pratley to report on progress.

19.11 SUSTAINABILITY (deferred to the next full Trustees meeting)

19.12 CHARITY COMMISSION CONTACT IN 2019

Phil Parratt continues to be our contact for the Charity Commission. We have been asked to provide an address for the CC. Margaret Stocks will contact Faith Cartwright.

19.13 DATES OF FUTURE MEETINGS

- i) Full Trustees report from Claverham: 21 May
- ii) Finance and Property: 7 May
- iii) Policy and Communications: 2 May, 22 August, 21 November
- iv) Full Trustees: Sunday 7 July 2:00 for 2:15 at Taunton Quaker Meeting House