



## **MINUTES OF THE SPECIAL TELEPHONE CONFERENCE HELD ON MONDAY 6th APRIL 2020 AT 10am**

PRESENT: Sue Brownlie, Faith Cartwright, Kathy Gollin,  
Charles Henderson, Phil Parratt, Margaret Stenhouse, Margaret Stocks

PREVENTED: Brian Collingridge

### WELCOME AND OPENING WORSHIP

#### 20.14 READING

Paragraph 10.01 of Quaker Faith and Practice (QF&P) has been read during our opening worship.

#### 20.15 ACCEPTANCE OF AGENDA

The Agenda has been accepted.

#### 20.16 DECLARATIONS OF INTEREST FOR THIS AGENDA

There were no declarations of conflicts of interest.

#### 20.17 EMPLOYMENT OF WARDEN

i) We note the recommendation of the Taunton Meeting House Management Committee (TMHMC) that Vicki Ross, currently on a temporary contract as Warden, should be offered the post on a permanent basis.

ii) Given the current national situation regarding the Covid-19 pandemic, it might seem wise to place Vicki on furlough for the immediate future. In that way the Government would pay 80% of her current 21 hours per week and West Somerset Area Quaker Meeting (WSAQM) would supply the 20% balance.

iii) We decide to keep this option under review. Until then we will continue to pay her at the usual rate. We hope that Vicki will work at home where possible and we support her in her oversight of the integrity of the structure of Taunton Meeting House.

iv) We agree to offer Vicki permanent employment with a revised contract, ensuring continuity of her employment.

#### 20.18 REVISED CONTRACT

We have scrutinised the draft of the revised contract. We find it fit for purpose, fulfilling all legal requirements and all requirements of WSAQM and Taunton Local Meeting.

We note that the period of notice remains at 1 (one) month for the employee.

#### 20.19 WARDEN'S HOURS OF WORK AND RATE OF PAY

We agree to leave decisions regarding the Warden's hours of work and remuneration to the discernment of TMHMC. Trustees will however keep these under review.

#### 20.20 MINUTE OF RECORD

Trustees have met by means of a telephone conference today as we are currently prevented from meeting face-to-face.

This is on account of national restrictions imposed by Government in an attempt to curb the spread of the coronavirus - Covid-19 - pandemic, to save lives and to protect our NHS (National Health Service) and Social Care professionals.

#### 20.21 DATE OF NEXT MEETING

Monday 22<sup>nd</sup> June 2020.

The timing and type of gathering for this meeting will be arranged according to the nation's prevailing health situation.

Kathy Gollin and Margaret A. Stocks, Co-clerks

6<sup>th</sup> April 2020